



Community Health Coordinator

Healthy Acadia, a community health coalition serving Maine's Hancock and Washington counties, seeks an experienced community professional to join a dynamic team passionate about making it easier for all people to lead healthier lives. Reporting to the Community Health Director, the Community Health Coordinator fosters collaborative partnerships and delivers health promotion programs that prevent tobacco and substance misuse and addiction. The right individual must be highly motivated, be a facilitative leader, and have excellent communication, mobilization and community relations skills. Familiarity with local communities is a plus.

Responsibilities: Community outreach, education and promotion of tobacco and substance use prevention resources and opportunities with schools, colleges, municipalities, social service agencies, health care providers and other venues. Tobacco prevention strategies and activities include prevention of tobacco initiation, prevention of second hand smoke exposure, and promotion of tobacco treatment. Substance prevention activities may include delivery of prevention education and awareness campaigns to schools and communities and promotion of environmental strategies to reduce access to substances. May also include opportunities to promote and support resources for people seeking recovery from addiction. Perform monthly program monitoring and online reporting.

Qualifications and Experience Sought:

- Experience with evidence-based public health prevention work and policy & environmental strategies for community change, particularly in the areas of substance & tobacco prevention.
- Highly self-motivated, ability to work independently from office or community.
- Ability to set and keep deadlines, and to develop and follow own work plan.
- Ability to work on multiple projects concurrently and to prioritize work.
- Warm, personable and approachable. Ability to work with diverse people, and to build and maintain strong working relationships with diverse partner organizations.
- Strong communication skills; ability to listen well, speak and write effectively.
- Ability to manage and disseminate information effectively.
- Team player with high professional standards, positive attitude and flexibility.
- Bachelor's degree in a related field preferred, with a minimum of 2 years experience delivering related community-based or public health programs or services.

We are seeking one part-time (~20 hrs/week) coordinator in each county or one full-time coordinator to serve both Hancock and Washington counties. Competitive salary and benefits are available. Vehicle & regular travel throughout each county required; occasional weekend and/or evening meetings expected. To apply: Email in a single attached document a cover letter, resume and contact information for three professional references to: Maria Donahue, Community Health Director: maria@healthyacadia.org. Deadline for application submission is 5:00 pm, Wednesday, January 10, 2018; or when suitable candidate is found.

Healthy Acadia is a 501c3 charitable organization. We provide equal opportunity to all applicants and employees regardless of race, color, religion, national origin, sex, age, sexual orientation, physical and mental disability, veteran status, or any political or union affiliation.